Summer Undergraduate Research Experience

S.U.R.E.

Summer 2024 Guidelines

Purpose: To support faculty/student research pairs over the summer months. The goals are:
1) to develop the necessary skill set of undergraduate students to help them become student researchers and
2) to provide faculty members with paid student research assistants.

Undergraduate students selected for the program will receive summer pay for research tasks assigned by their faculty supervisor. By assisting faculty members in their research, students selected for the program will learn the knowledge and skills necessary for conducting advanced research in their field. This grant is <u>not</u> intended to support students in their own thesis work. The project should be one primarily initiated by, and to support, a faculty member's research.

Award: Funded projects are allotted up to $2,000, which includes student wages and FICA (7.65% of wages); if multiple students (2 maximum) are working on a project, the funds must be split among the students. Students may be paid between $10-$12/hour. Students are responsible for their own housing. An additional $500 for travel money to support the student to attend a conference may also be included in the budget, but will only be given should the student attend a conference the academic year following the award.

Eligibility: The program is open to all faculty members (tenured, tenure-track, and adjunct) and to those undergraduate students who are current freshmen, sophomores, or juniors as of the release of the call for proposals. Only one grant may be awarded to a faculty member per summer. Faculty are encouraged to identify underrepresented students within their freshman or sophomore year to be part of their research program. Examples of underrepresented include low-income students, minority students, and women in the sciences.

To Apply: The proposal must be submitted by the faculty member via ***ESU eGRANTS***. The proposal narrative template is available on that site; please follow the template when writing your narrative. Fill in the personal details and abstract directly on ESU eGRANTS, and upload your proposal narrative as an attachment formatted as a Word document or PDF. The abstract should be reflective of the student's involvement in the research project, not strictly about the research itself. Please write the application in layman's terms and clearly. Please avoid technical jargon.

Confirmation of receipt of the application will be e-mailed back to the faculty member.

Deadline for Submission: Applications are due by **Monday, April 22, midnight.** Awardees will be notified within two weeks. Work should not begin until the hiring process is complete and no sooner than the week of Monday, May 13, 2024 when summer classes begin.

Reporting: Final reports should be submitted in ESU eGRANTS. A notification will be sent from this platform. The guidelines for reporting are also included there. Reports should be submitted no more than 30 days after completion of the project.

For questions and assistance using ESU eGRANTS, contact Lynne Ozgur, Assistant Director, OSPR, lozgur@esu.edu or ext. 7908.