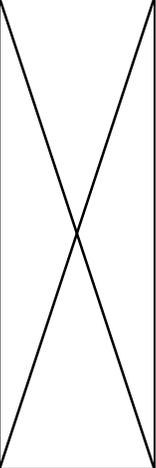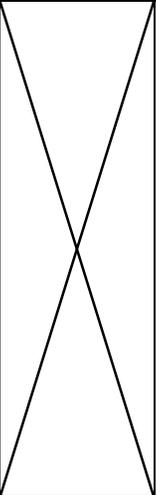# RUBRIC FOR FACULTY PROFESSIONAL DEVELOPMENT COUNCIL (FPDC) GRANTS
(Council Member Review)
REVIEW CRITERIA (rev. 06/06/18)

RATING	Pre-screen	Factor 1	Factor 2	Factor 3	Factor 4	Factor 5	Factor 6
	FPDC Category	PROJECT OBJECTIVES AND OUTCOMES	PROJECT SIGNIFICANCE and/or CONTRIBUTION TO THE FIELD	STUDENT OUTCOMES	PROFESSIONAL DEVELOPMENT	RESEARCH & ASSESSMENT METHODOLOGY/ CREATIVE PROCESS	BUDGET
5 (Exemplary)	• Proposal is in the correct category Check if true ____	• All the project objectives are very specific (well-defined), clearly measurable or demonstrable, and attainable within the stated timeframe. • All project outcomes relate to the project goals and objectives. .	• Literature review is very clear and comprehensive, indicative of the current state of the art. • Project contributions or significance are very clearly stated. • Proposal substantiates the project contributions or significance is very important, valuable to the discipline and/or addresses a gap in research.	• Student success and outcomes are very clear, well demonstrated (in "Background & Significance" section, and in "Expected Outcomes" section)	Project will significantly enhance author's professional development, ability to teach and/or serve the community/state/society at large.	• Methodology/process is well stated, very appropriate and very comprehensive. • It is very likely that the project's outcomes will be achieved based upon the research & assessment methodology. • The Project (i.e. the research idea or concept) itself is very rational/logical throughout. • Named personnel have the expertise and exemplary abilities (i.e. background knowledge & skills) to complete the project.	• Budget is comprehensive and reasonable. • All costs are justified in the budget narrative or notes. • All costs are relevant and essential to this project.
4		• Majority of the objectives are very specific, clearly measurable or demonstrable, and attainable within the stated timeframe. • Majority of the outcomes relate to the project goals and objectives.	• Literature review is clear and comprehensive, indicative of the current state of the art. • Project contributions or significance are well stated. • Proposal substantiates project contributions or significance is important, valuable to the discipline and/or addresses a gap in research.	• Student success and outcomes are clear (in "Background & Significance" section, and in "Expected Outcomes" section)	Project will enhance author's professional development, ability to teach and/or serve the community/state/society at large.	• Methodology/process is understandable, appropriate and comprehensive. • It is likely that the project's outcomes will be achieved based upon the research & assessment methodology. • Project itself (i.e. the research idea or concept) is rational/logical. • Named personnel have some expertise and required basic abilities (i.e. background knowledge & skills) to complete the project.	• Budget is comprehensive and reasonable. • Majority of costs are justified in the budget narrative or notes. Majority of costs are relevant and essential to this project.

		Objectives	Literature Review	Student Success & Outcomes	Professional Development	Methodology	Budget
3 (Good)	✕	• Some objectives are specific, measurable or demonstrable, and attainable within the stated timeframe. • Some outcomes relate to the project goals and objectives.	• Literature review is somewhat clear, current and comprehensive, indicative of the current state of the art. • Project contributions or significance are somewhat well stated. • Proposal substantiates project contributions or significance is somewhat important, valuable to the discipline and/or addresses a gap in research.	• Student success and outcomes are somewhat clear (in "Background & Significance" section, and in "Expected Outcomes" section)	Project may enhance author's professional development, ability to teach and/or serve the community/state/society at large.	• Methodology/process is understandable, appropriate and adequate. • It is somewhat likely that the project's outcomes will be achieved based upon the proposed research & assessment methodology. • Project itself (i.e. the research idea or concept) lacks rationality/logic in limited areas. • Named personnel have the required basic abilities (i.e. background knowledge & skills) to complete the project.	• Budget is comprehensive and reasonable. • Some costs are justified in the budget narrative or notes. • Some costs are relevant and essential to this project.
2	✕	• Some objectives are stated but are not specific or measurable or demonstrable, or attainable within the timeframe. • Majority of outcomes do not relate to the project goals and objectives.	• Literature review is vague, contains some minor omissions; not indicative of the current state of the art. • Project contributions or significance are vaguely stated. • Proposal substantiates project contributions or significance may be somewhat important, somewhat valuable to the discipline and/or might address a gap in research.	• Student success and outcomes are not clear (in "Background & Significance" section, and in "Expected Outcomes" section)	Project is not likely to enhance author's professional development, ability to teach and/or serve the community/state/society at large.	• Methodology/process is incomplete and not understandable. • It is barely likely that the project's outcomes will be achieved based upon proposed research & assessment methodology. • Project itself (i.e. the research idea or concept) lacks rationale/logic throughout. • Named personnel have some relevant abilities, but lack important aspects (i.e. background knowledge & skills) to complete the project.	• Budget is not comprehensive and reasonable. • Costs are partly justified in the budget narrative or notes. • Some costs are partly relevant and essential to this project.
1 (Poor)	• Proposal is NOT in the correct category Check if true_____	• No project objectives are stated. • No project outcomes are stated. • Objectives are very vague. • Outcomes are very vague. • Objectives are clearly not attainable in the project timeframe.	• Literature review is very vague and omits key information; not indicative of the current state of the art. • Project contributions or significance are very vague or are omitted. • Proposal does not substantiate project contributions or significance, value to the discipline and/or it addresses a gap in research.	• Student success and outcomes are not evident (in "Background & Significance" section, and in "Expected Outcomes" section)	Contribution of project to author's professional development is very vague or omitted entirely.	• Methodology/process is very vague or omitted. • It is not likely that the project's outcomes will be achieved based upon omission of, or vaguely stated, research & assessment methodology. • Project itself (i.e. the research idea or concept) is not at all rational/logical. • Named personnel lack any relevant ability (i.e. background knowledge & skills) to complete the project.	• Budget is unreasonable in all areas. • Costs are not justified in the budget narrative or notes. • Many costs are not relevant and essential to this project.

LEXICON:
Objectives are statements of what the Project Director (PD) intends to accomplish and which are measurable.

Outcomes are the results or accomplishments of the project and are therefore directly reflective of the objectives.

PI is the Principal Investigator or Project Director. In evaluating expertise and skill, one includes co-Principal Investigators and co-Project Directors.