

Student Registration Permit Override Form – SFASRPO

SFASRPO enables you to issue a permit to individual students, allowing them to register for course sections that are restricted and/or closed. Also displayed on this form is the student's current schedule for the chosen term.

The screenshot shows the SFASRPO web form. At the top, the title bar reads 'Oracle Developer Forms Runtime - Web: Open > SFASRPO'. The browser address bar shows 'Student Registration Permit-Override SFASRPO 8.0 (BAN8 DB)'. The form contains the following elements:

- ID:** @00284930 Student, Joe B.
- Term:** 200940 Fall 2009
- Student Permits and Overrides:** A table with columns: Permit, CRN, Subject, Course Number, Section, User, and Activity Date. The first row shows a permit for 04-SEP-2009.
- Student Schedule:** A table with columns: CRN, Part of Term, Subject, Course Number, Section, Available, Waitlisted, and a grid for days of the week (Mon-Sun) with Begin and End Time. Two rows are visible:

CRN	Part of Term	Subject	Course Number	Section	Available	Waitlisted	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Begin Time	End Time
11049	1	MATH	121	001	-2	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0800	0850
11374	1	ARHI	101	002	-1	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1100	1215

At the bottom, a status bar shows: 'FRM-40350: Query caused no records to be retrieved. Record: 1/1 ... | List of Valu... | <OSC>'.

- Enter the appropriate student ID. If you do not know the student's ID, click on the inverted triangle and you will be taken to **SOAIDEN** where you will perform a search for the student's ID. After the search has been executed, place the cursor on the ID then click on *Select*. You will automatically return to **SFASRPO**.
- Enter the appropriate *Term*.
- Proceed to the next block area containing the *Permit* field.

Active permits issued to the student for the chosen term will be displayed, with the student's class schedule for that term appearing in the lower block of the form .

Oracle Developer Forms Runtime - Web: Open > SFASRPO

File Edit Options Block Item Record Query Tools Help

Student Registration Permit-Override SFASRPO 8.0 (BAN8 DB)

ID: @00284930 Student, Joe B. Term: 200940 Fall 2009

Student Permits and Overrides

Permit		CRN	Subject	Course Number	Section	User	Activity Date
CLOSED	Override maximum enrollme	13196	ENGL	101	002	CBRIGHT	04-SEP-2009
MAJOR	Major restriction permit	10513	CRIM	306	002	CBRIGHT	04-SEP-2009

Student Schedule

CRN	Part of Term	Subject	Course Number	Section	Available	Waitlisted	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Begin Time	End Time
11049	1	MATH	121	001	-2	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0800	0850
11374	1	ARHI	101	002	-1	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1100	1215
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

FRM-40400: Transaction complete: 2 records applied and saved.
Record: 2/2 | ... | <OSC>

Two approaches to issuing permits:

- A permit may be issued for a specific section.
- A permit may be issued for a course, allowing the student to register for any section of the course in the term for which the permit is issued.

Caveats regarding the issuance of permits:

- Permits do not expire.
- If you wish to maintain a record of permits issued, you should elect to *Print* and save a copy of each permit you issue.
- Do not overwrite existing permits. Always add a new permit to the first available blank permit field.

Issuing a Permit:

To display available permit types, click on the inverted triangle under *Permit*.

The screenshot shows the 'Student Registration Permit-Override' application. At the top, the user ID is '@00284930' and the student is 'Student, Joe B.'. The term is '200940' and the semester is 'Fall 2009'. The 'Student Permits and Overrides' table has columns for Permit, CRN, Subject, Course Number, Section, User, and Activity Date. Two permits are listed: 'PREREQ' (Pre-requisite permit) and 'MAJOR' (Major restriction permit). A modal window titled 'Registration Permit-Override Codes' is open, showing a list of codes and descriptions. The 'ALLOWALL' code is selected. The 'Student Schedule' table below shows two rows with CRN, Part of Term, Subject, Course Number, and Section.

Permit	CRN	Subject	Course Number	Section	User	Activity Date
PREREQ	13197	ENGL	101	003	CBRIGHT	04-SEP-2009
MAJOR	10513	CRIM	306	002	CBRIGHT	04-SEP-2009

Code	Description
ALLOWALL	Bypass all restrictions
CAMPUS	Campus restriction permit
CLASS	Class restriction permit
CLOSED	Override maximum enrollment
COLLEGE	College restriction permit
COREQ	Co-requisite permit
DEGREE	Degree restriction permit
LEVEL	Level restriction permit
MAJOR	Major restriction permit

CRN	Part of Term	Subject	Course Number	Section
11049	1	MATH	121	001
11374	1	ARHI	101	002

Choose the desired permit type from the list and you will be returned to **SFASRPO**.

If you choose to issue a permit applicable to **all sections** of a course, only the permit type, subject, and course number need to be entered; i.e., ENGL 101.

To issue a permit for a specific section, that section's CRN and section number are required. The subject, course, and section fields will be populated automatically with the entry of the CRN. Likewise, the CRN will appear automatically when subject, course, and section number are entered.

If you are unsure about the CRN or section number, enter the subject and course, then click on the inverted triangle below *CRN* or *Section* to execute a search.

- Position your cursor to highlight the desired section, and then choose *Select*.
- You will be returned to **SFASRPO** where the section and CRN will be displayed.
- Save your changes to issue the permit. The user ID of the assignor and the activity date will be displayed automatically.
- *Rollback* to clear a student's record from display and enter the next student's ID or *Exit* the form.

Note: Multiple permits may be issued for the same CRN or course subject.

Additional Note: The type of permit usually indicates which type of error the permit will override. Please note though that an ALLOWALL permit will not override a closed section. Only a CLOSED permit will allow a student to register for a section that has reached its enrollment maximum. Additionally, a MAJOR permit will override not only major restrictions, but also restrictions for minors and concentrations.

Modifying a Permit:

Section specific permits are updateable. For instance, if a permit was issued for a section that has since been canceled, you may wish to modify the permit to allow the student to register for a different section of the course. To make the permit applicable to a different section, remove the CRN, then modify the section number and *Save* the record. The activity date and user ID will be updated, if applicable.

Removing a Permit:

Since permits do not expire, you may wish to set up a “system” of your own, whereby unused permits are removed from students’ record a certain number of days after issuance. Otherwise, managing and predicting enrollment could become difficult – particularly in the case of closed section permits.

Clear v. Remove functions:

- *Clearing* a record will remove the record from the current display only.
- The only method by which a permit may be deleted is to *Remove* the permit from the student’s record.
 - Choose the permit to be removed by selecting on the specific permit.
 - The record will be highlighted.
 - Select *Remove Record* function from the shortcut bar.
 - Save changes to complete the transaction.
 - Rollback to clear the student’s record from display and enter the next *student’s ID* or *Exit* to leave the form.