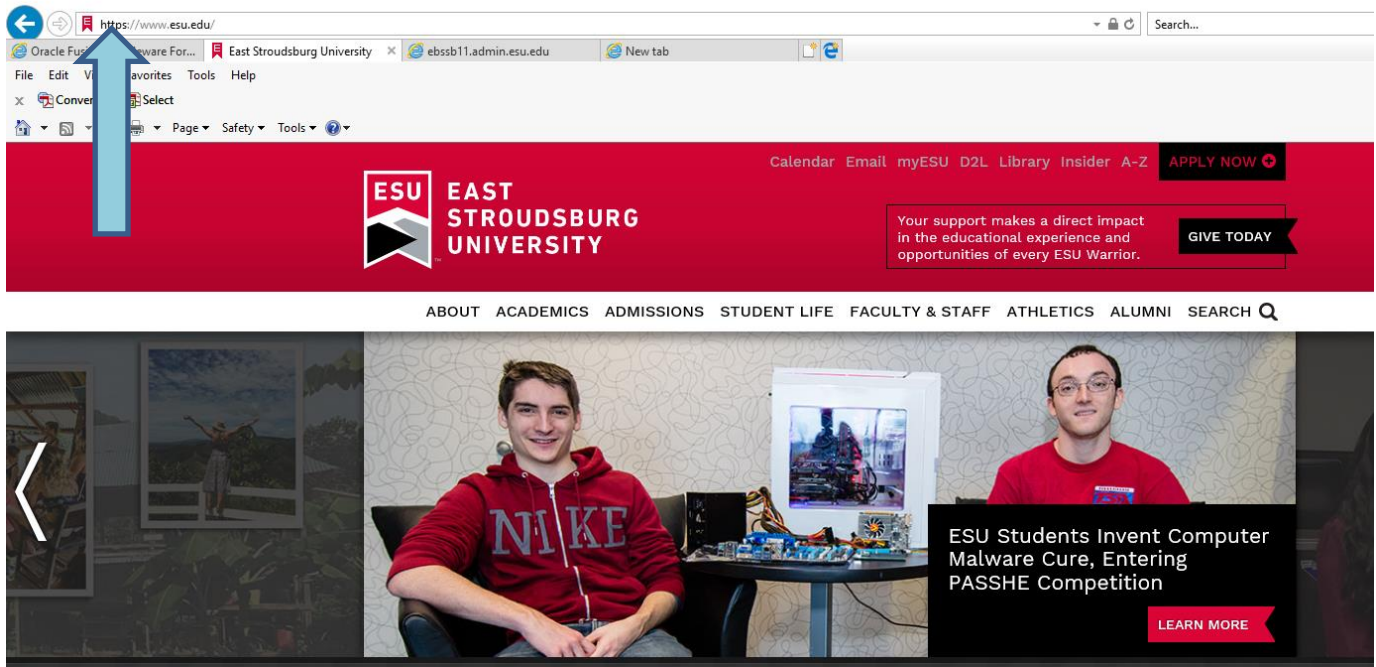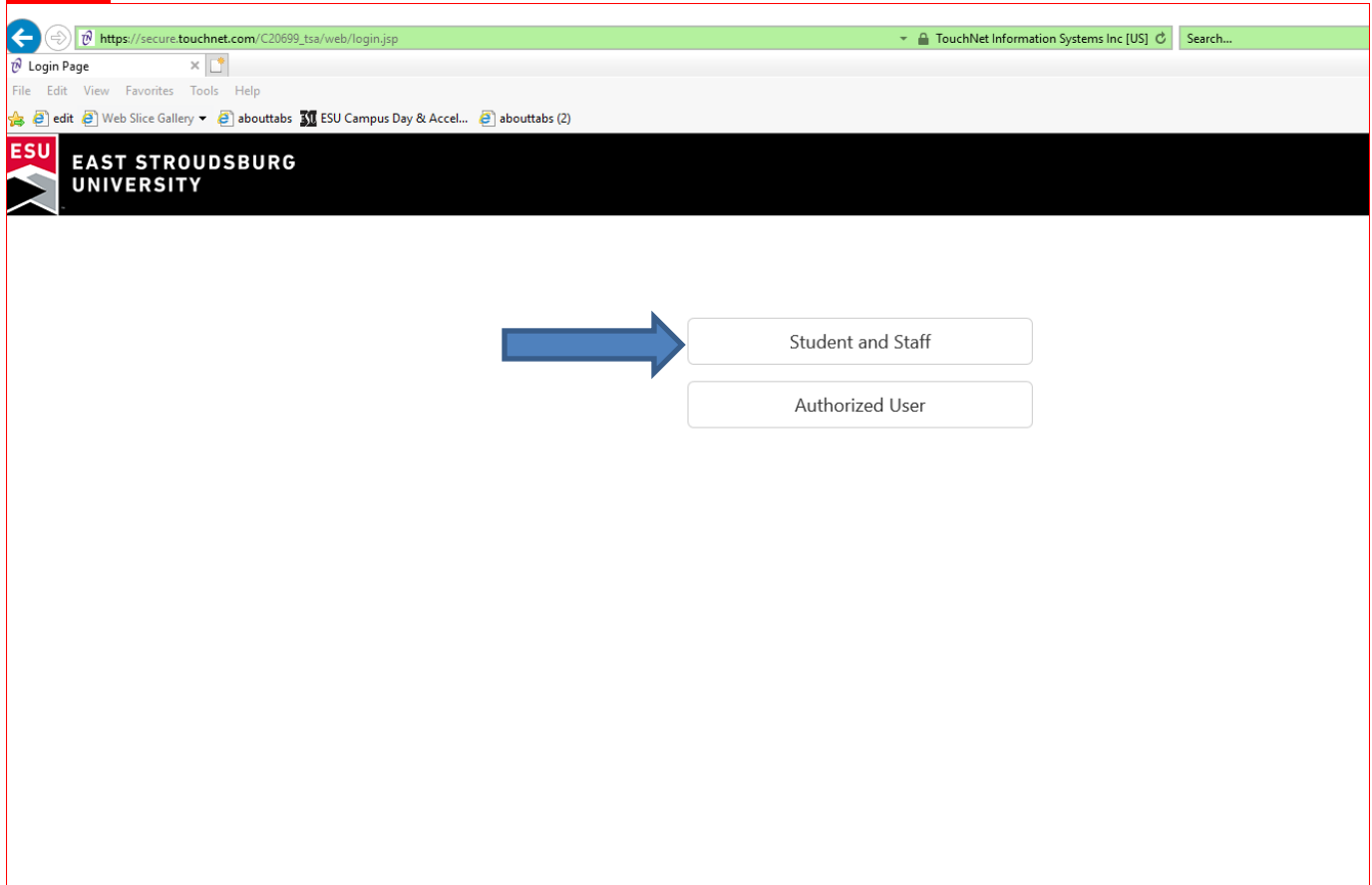# ENROLLMENT FEE INSTRUCTIONS
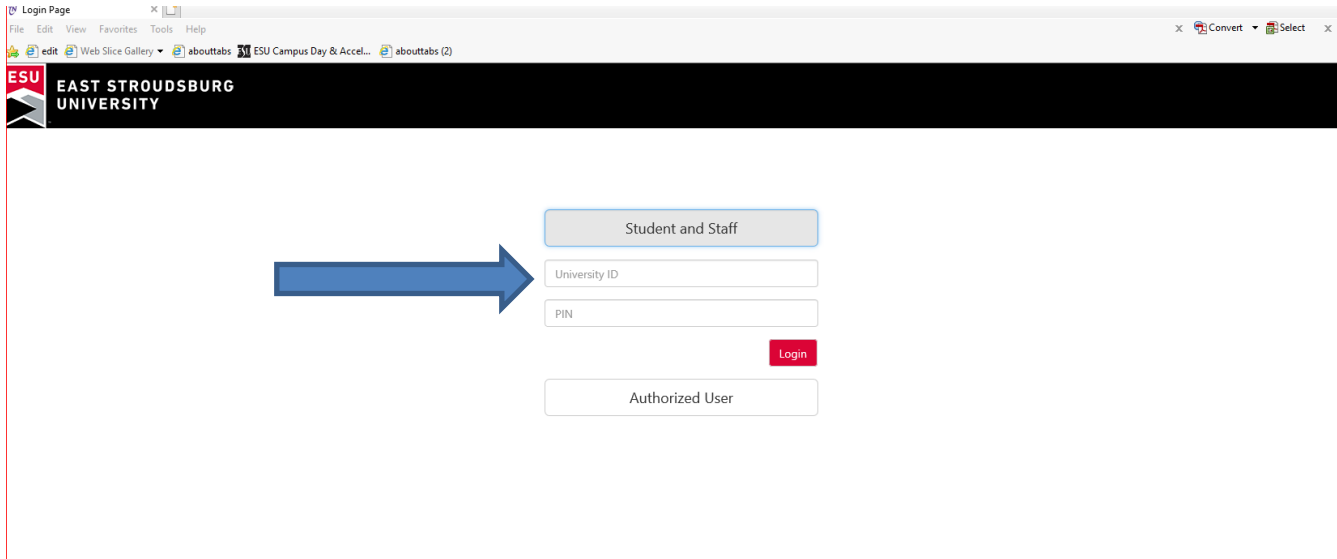
STEP 1 In Web Browser Address Bar type:
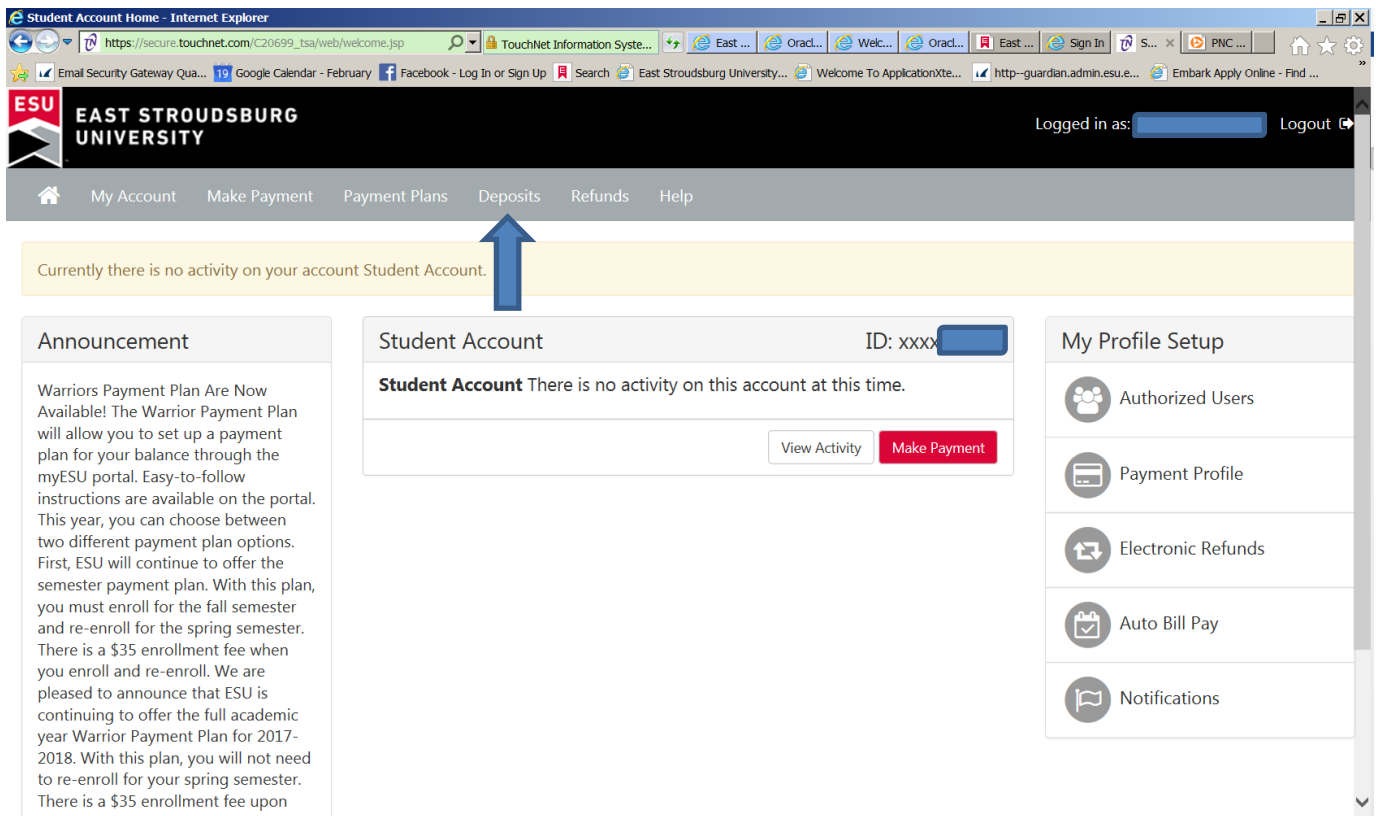www.esu.edu/enrollmentfee

STEP 2 Click on Student and Staff tab

STEP 3 Log in with your ESU Student ID Number (provided on your offer of admission email and letter) and your birth date as your six-digit PIN. (For example, if your birth date is July 5, 1999, use 070599.)

STEP 4 Select "**Deposits**" TAB

STEP 5   Select Enrollment Fee

STEP 6   Enter Amount

STEP 7 Select "**Continue**"

STEP 8 **Select Method Of Payment "Check, Credit Card ext"**

STEP 9 Continue payment prompts to complete the Enrollment Deposit (ED) process