

**EAST STROUDSBURG UNIVERSITY  
SENIOR CITIZEN TUITION WAIVER PROGRAM  
UNDERGRADUATE COURSES ONLY**

Since 1981, East Stroudsburg University has offered the opportunity for senior citizens to enroll in courses tuition-free. You are, however, responsible for all fees. To qualify, you must be a legal resident of Pennsylvania and retired (i.e., not presently engaged in full-time employment).

Under this program, senior citizens are limited to a maximum of six credits (usually two courses) per semester in non-degree status. If you plan to take more than six credits or enroll as a degree-seeking student you are not eligible for the senior citizen tuition waiver.

Registration for classes is done on a "space available" basis. That is, after all other degree seeking students have had the opportunity to register, senior citizens may sign up. Therefore, the following registration periods are available:

**For Spring 2009 Semester (January):** Registration will begin on January 5th and continue through the first day of classes, January 12th.

**For Summer 2009 Sessions:** Contact the Continuing Education Office concerning Summer registration (570) 422-2854.

**For Fall 2009 Semester (August):** Registration will begin on August 17th and continue through the first day of classes, August 24th.

If you have a bachelor's degree and wish to take **graduate courses, please do not complete this application.** The Graduate School in Zimbar-Liljenstein Hall Room #154 has senior citizen applications for those interested in higher-level courses

Senior citizens must submit an eligibility form for EACH SEMESTER. Instructions for completing the application are on the reverse side.

After course registration, you will receive a bill for tuition and fees. The billing statement must be returned to the Business Office with the notation "Senior Citizen Tuition Waiver" and you must submit payment for fees only.

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## SENIOR CITIZEN APPLICATION / REGISTRATION INSTRUCTIONS

### A. Complete the Application for Admission:

Item #:

1. Self-explanatory.
2. Only legal residents of Pennsylvania are eligible for the senior citizens tuition waiver program. If you are not a legal resident of Pennsylvania or have not lived within Pennsylvania for one-year prior, you are not eligible for this program and should not complete this application.
3. Indicate the appropriate semester. If you wish to apply for a summer session contact the Continuing Education Office (570-422-2854).
4. On-campus housing is not available; therefore, commuter is already checked.
- 5 - 7. Self-explanatory.
8. Indicate citizenship. If you are not a US citizen or permanent resident alien, you are not eligible for the senior citizen tuition waiver.
- 9 - 12. Self-explanatory.
13. Date and sign.

B. Complete and sign the Statement of Eligibility and attach it to the completed application for admission. Mail or hand carry both forms to the Center for Enrollment Services, East Stroudsburg University, East Stroudsburg, PA 18301. For those hand-carrying their materials, the office is located in Zimbar-Liljenstein Hall on the University Campus. The phone number is 570-422-2800.

C. You will receive an approval letter and specific registration instructions within two to three weeks after your application is processed. You will be permitted to register for class(es) the week prior to the start of classes.

D. Remember, you must complete a new senior citizen tuition waiver eligibility form for each semester in which you plan to enroll including summer sessions.



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**10. Have you ever previously applied to ESU?**  
 If yes, indicate date: \_\_\_\_\_

(10) \_\_\_\_\_ Yes  
 \_\_\_\_\_ No

**11. Have you ever previously attended ESU?**  
 If yes, indicate dates: \_\_\_\_\_

(11) \_\_\_\_\_ Yes  
 \_\_\_\_\_ No

**12. Other than East Stroudsburg University, please list the college most recently attended or currently attending:**

Name of Institution:	Location:	Attended From:	Attended to:	Credits:

**13.** I certify that the above statements are true and correct to the best of my knowledge and belief. I understand that if I am offered admission to ESU and choose to attend, I am legally responsible to pay all tuition and fees on or before the due dates. I also understand that I am responsible for attorney's fees and costs charged for the collection of any unpaid bills.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Note: If you would like information on accommodations or services related to a disability please contact the Office of Disability Services located in Rosenkrans Hall, East Wing. The phone number is (570) 422-3954 V/TTY. Information provided by that office is used in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

**SENIOR CITIZENS "TUITION WAIVER ELIGIBILITY FORM"  
UNDERGRADUATE COURSEWORK**

I hereby affirm that:

I am a legal resident of the Commonwealth of Pennsylvania;

I am retired and not presently engaged in full-time employment.

I understand that my enrollment in any course is contingent upon my admission or continued enrollment as a non-matriculating student and the availability of space in that course. I also understand and agree that my registration will not be acted upon until after regularly enrolled students at East Stroudsburg University have had an opportunity to register. Tuition will be waived as long as the tuition waiver eligibility form is completed every semester.

I also understand and agree that I may enroll for a maximum of six (6) semester credit hours in a given semester and a maximum of six (6) semester credit hours during the summer sessions (Pre, Main, and Post sessions combined.) If I register for more than six (6) semester credit hours in a given semester or during summer sessions, I understand and agree that no waiver will apply and that

I am responsible for the payment of the full amount of tuition and fees.

I further understand and agree that the Office of Records and Registration will maintain a permanent record of the courses, credits and grades. Grades will be assigned by the instructor in the usual manner. If I do not wish to have a grade recorded, I will ask the instructor to assign the grade of "L" (for Audit); an audit request card is available in the Registrar's Office.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Indicate Semester and Year

**\*THIS FORM MUST BE COMPLETED PRIOR TO REGISTRATION FOR EACH SEMESTER.**

**\*\*SUMMER FORMS MUST BE SENT TO THE CONTINUING EDUCATION OFFICE.**