

# INTERNATIONAL STUDENT Undergraduate Application Instructions

*NOTE: Applications will not be considered until we have received all of the following:*

- ❖ Completed application form, the Financial Disclosure Form, the Summary of Educational Experiences form, and all supporting financial and academic documentation
- ❖ \$50.00 application fee. Check or money order payable to East Stroudsburg University.
- ❖ All secondary and post-secondary academic records, including official evaluations from the World Education Service or Educational Credential Evaluators as well as English translations and the original language versions of all those records.
- ❖ Results of the Test of English as a Foreign Language (TOEFL). [Not required if English is your native or primary language.]

## 1. COMPLETE THE APPLICATION FOR ADMISSION (Please type or print clearly. All responses must be written in English.)

- Item 6: **Admission to the Spring 2010 semester (which begins in January) is limited to those international students who are already in the United States. If you are applying from abroad you *must* apply for the Fall 2010 semester (which begins in late August.) Deadlines are as follows: Spring 2010 semester: November 1, 2009; Fall 2010 semester: March 1, 2010.**
- Item 7: On-campus housing is *required* for all first and second year students. Transfers who will be third or fourth year students may request on-campus housing, but it is not guaranteed. Please note that the university does not have housing for married couples. If you plan to bring your spouse, you should plan to live off-campus.
- Item 8: Indicate "Freshman" if you have never attended a post-secondary institution. Indicate "Transfer" if you have attended a post-secondary institution. Indicate "Returning" if you previously attended East Stroudsburg University. (If you plan to enter East Stroudsburg University for a graduate degree program at this time, do not complete this application. Contact the School of Graduate Studies for the appropriate application materials.)
- Items 9: Indicate a degree program offered by ESU. Listing a program not offered, or listing no program at all, will delay the processing of your application. All undergraduate degree programs and codes are listed on the back of this page.

## 2. COMPLETE THE SUMMARY OF EDUCATIONAL EXPERIENCES.

3. Have your secondary and post-secondary records evaluated by one of the evaluation services. See the **CREDIT EVALUATION** instructions for details.

3. **COMPLETE THE FINANCIAL DISCLOSURE FORM.** Be sure to provide complete and accurate information and attach appropriate documentation such as bank statements, tax documents, etc.

4. If financial support will be given to you by any agency, organization, or person (other than yourself or your parents), you must have that agency, organization or person complete **A STATEMENT OF SUPPORT**. Blank forms are enclosed; use one for each person or agency who will provide support. Proof of income must be provided by anyone offering you support while you are completing your education in the US. (You may make copies if you need more forms.)

5. **If any individual will be providing you with room and board while you are a student at ESU, you must have that person COMPLETE THE "PROMISE TO PROVIDE ROOM AND BOARD" form.**

6. Mail all application materials to: **OFFICE OF ADMISSION, UNDERGRADUATE INTERNATIONAL ADMISSION, EAST STROUDSBURG UNIVERSITY, 200 PROSPECT STREET, EAST STROUDSBURG, PA 18301 USA**

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**UNDERGRADUATE ACADEMIC PROGRAMS**  
(USE THIS LIST TO COMPLETE ITEM 9 OF THE APPLICATION)

<b>Program Name</b>	<b>Program Code</b>	<b>Program Name</b>	<b>Program Code</b>
Art & Design	AL-ADSN	Health Services Administration	HL-HSAD
Athletic Training	HP-PRAT	History	SS-HIST
Biochemistry	NS-BICH	Hotel, Restaurant & Tourism Management	PS-HRTM
Biology	NS-BIOL	Marine Science	NS-MRSC
Biology – Teacher Certification	ES-PRBI	Mathematics	NS-MATH
Biotechnology	NS-BIOT	Mathematics (Applied)	NS-APMA
Business Management	SS-MGMB	Mathematics – Teacher Certification	ES-PRMA
Chemical Biotechnology	NS-CHMT	Media Communication & Technology	PS-COMM
Chemistry	NS-CHEM	Media Paraprofessional (2-year associate degree program)	AS-MDPP
Chemistry – Teacher Certification	ES-PRCH	Medical Technology	NS-MTCH
Communication Studies	AL-CMST	Nursing	HL-NURS
Community Health Education	HL-CMHL	Philosophy	AL-PHIL
Computer Science	NS-CPSC	Physical Education – Teacher Certification	HP-PRPE
Computer Security	NS-CPSE	Physical Science	NS-PSCI
Early Childhood Education	ED-PREC	Physics	NS-PHYS
Earth & Space Science	NS-ESPS	Physics – Teacher Certification	ES-PRPH
Earth & Space Science – Teacher Certification	ES-PRES	Political Science	SS-POLS
Economics	SS-ECOB	Pre-Law	SS-PLAW
Elementary Education	ED-PREL	Pre-Medicine	NS-PRPM
Elementary & Special Education (dual major)	ED-PRES	Pre-Pharmacy	NS-PHRM
English	AL-ENGL	Pre-Physical Therapy	NS-PRPT
English – Teacher Certification	ES-PREN	Pre-Physician Assistant	NS-PRPA
Environmental Studies	NS-ENVR	Psychology	NS-PSY
Exercise Science	HP-PREX	Recreation & Leisure Services Management	PS-RECR
Fine Arts - Art	AF-ART	Rehabilitative Services	ED-RESE
Fine Arts - Music	AF-MUS	Social Studies – Teacher Certification	ES-PRSO
Fine Arts -Theatre	AF-THTR	Sociology/Anthropology	SS-SOC
French	AL-FLFR	Spanish	AL-FLSP
French – Teacher Certification	ES-PRFR	Spanish – Teacher Certification	ES-PRSP
General Science – Teacher Certification	ES-PRGS	Special Education	ED-PRSE
Geography	SS-GEOG	Speech Language Pathology	HL-SPPA
Health Education – Teacher Certification	HL-PRHL	Sport Management	HP-PRSM
		Theatre	AL-THTR

**EAST STROUDSBURG UNIVERSITY**  
**INTERNATIONAL STUDENT**  
**2010 UNDERGRADUATE APPLICATION FOR ADMISSION**

1. U.S. Social Security Number (leave blank if you do not have one): \_\_\_\_\_ -- \_\_\_\_ -- \_\_\_\_\_

2. First/Given Name \_\_\_\_\_ Family Name \_\_\_\_\_

3. Mailing Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Permanent Home Address (Indicate home country and not U.S. address)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number(s): in home country \_\_\_\_\_ ; in US \_\_\_\_\_

Fax Number (if available): \_\_\_\_\_ E-mail address: \_\_\_\_\_ @ \_\_\_\_\_

4. Date of Birth: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: 19\_\_\_\_ Gender: (circle one) Female Male

5. Place of Birth: City \_\_\_\_\_ Country \_\_\_\_\_

6. Semester in which you desire to enroll: \_\_\_\_\_ Spring (**January**) 2010

\_\_\_\_\_ Fall (**August**) 2010

7. Housing request: \_\_\_\_\_ On-campus residence hall

\_\_\_\_\_ Off-campus

8. Student classification: \_\_\_\_\_ Freshman

\_\_\_\_\_ Transfer (advance standing)

\_\_\_\_\_ Returning

9. Please provide your first and second choice of program name with its corresponding program code. East Stroudsburg University reserves the right to place you in your second choice if your first choice of major has reached capacity or you do not meet admission criteria. (Please refer to the *Application Instructions* for program name and code list).

1. Program Name \_\_\_\_\_ Program Code \_\_\_\_\_

2. Program Name \_\_\_\_\_ Program Code \_\_\_\_\_

10. Secondary School Information:

Name of Secondary School \_\_\_\_\_

Address of Secondary School \_\_\_\_\_ Date

(Month/Day/Year) of Completion \_\_\_\_\_

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11. Country of Citizenship \_\_\_\_\_

12. Persons to be notified in case of emergency: (list name, mailing address, and telephone number)

In United States: \_\_\_\_\_

\_\_\_\_\_

In home country: \_\_\_\_\_

\_\_\_\_\_

13. Ethnic Ancestry (optional):

\_\_\_\_\_ African

\_\_\_\_\_ Asian

\_\_\_\_\_ European

14. Have you ever previously applied to ESU?

\_\_\_\_\_ Yes, I applied for the Fall/Spring of \_\_\_\_\_ (Year).

\_\_\_\_\_ No, this is my first application for admission to ESU.

15. List in chronological order the schools you have attended (secondary, post-secondary, college, and university, as applicable) and the dates attended:

School	Location	Starting Date	Ending Date	Degree or Diploma	Date Received

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16. **Freshmen** (first year) applicants only, list all courses you are taking during your final year of secondary school.


17. **Transfer** applicants only, list all courses you are currently taking or plan to take before you transfer to ESU and which do not appear on current academic records:


18. List activities (athletic or non-athletic in which you expect to participate at ESU:

1.	2.	3.	4.
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19. If there have been any breaks in your secondary school or post-secondary school enrollment (for example, military service, employment, etc.), please explain on a separate sheet of paper and attach to this application.

20. If you are currently in the United States, please answer the following questions:

What is your current immigration status (B-1, F-1, J-1, etc.)? \_\_\_\_\_  
 When did you last arrive in the United States? \_\_\_\_\_  
 If you have F-1 status, please enter your Admission Number (from current I-20): \_\_\_\_\_  
 If you have J-1 status, please enter the name and program number of your sponsor (from current DS-2019):  
 \_\_\_\_\_

21. Indicate when you sat for (or plan to sit for) the Test of English as a Foreign Language (TOEFL): \_\_\_\_\_  
 If English is your native/primary language, check this box

22. I certify that the above statements are true and correct to the best of my knowledge and belief. I understand and agree that, if I am offered admission to ESU and choose to attend, I am responsible to pay all tuition and fees on or before the due dates. I also understand and agree that, as a non-US citizen, I will be charged out-of-state tuition regardless of my place of residence. I further understand that I will be held responsible for attorney's fees and costs charged for the collection of any unpaid bills.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

You must also complete the **FINANCIAL DISCLOSURE FORM**

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## Summary of Educational Experiences

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1 Calendar Year	2 Your Age	3 Year in School	4 Grade Standard	5 Kind of School	6 Certificates, Diplomas, Graduations
		1			
		2			
		3			
		4			
		5			
		6			
		7			
		8			
		9			
		10			
		11			
		12			
		13			
		14			
		15			
		16			
		17			
		18			

## INSTRUCTIONS FOR SUMMARY OF EDUCATIONAL EXPERIENCES

As you complete the form on the reverse side, please consider the following:

1. Use **ink** and **print** very legibly.
2. What we wish to obtain is a chronological record of your school attendance, showing when you started school, how far you went, the classes you attended, the certificates you earned, the examinations you passed and your graduation.
3. In Column 1 fill in the school years; that is, write in the appropriate year on each line for every school you attended.
4. In Column 2, write your age. Perhaps you were six years old when you went to school for the first time, so write "six" on the first line. Continue by putting your correct age for each year you attended. If you were not enrolled in school during a particular year, indicate on the appropriate line whether you were employed, unemployed, traveling, in military service, etc.
5. Column 3 represents the actual years you attended school. Your first year is "1"; your second year is "2", etc.
6. In Column 4 write for each school year the standard, grade, form, class, sixieme, cinquieme, sexta, quita, or whatever may be the name of the class or level you attended that year.
7. In Column 5 write the kind of school you attended, such as Kindergarten, Grade School, Elementary School, Grundschule, Volkshule, Mittelschule, Gymnasium, Realgymnasium, Aufbauschule, Ecole Superieure, Trade School, College Preparatory School, High School, Grammar School, Teachers College, University, etc.
8. In Column 6 write the name of any examination(s) you passed or certificate(s) you obtained at the end of that school year. For example, if you completed High School at the close of your twelfth year in school, on that line write: "Diploma," "G.C.E.," "Reifezeugniss," "Studentereksamon," "Bachillerato," "Artium," "Baccalaureate II," etc., whatever is applicable in your case.
9. Date and sign the form.

**Remember:** The purpose of this form is to assist the Office of Admission in its evaluation of your academic history. Without this information we may be unable to review your application for admission. This list is not a substitute for official academic records. Make sure you enclose all academic records in addition to this form and the other application materials.

## **International Student Application Checklist**

\_\_\_ Did you enclose the \$50 application fee?

\_\_\_ Did you complete all three pages of the Application for Admission?

\_\_\_ Did you complete the Summary of Educational Experiences?

\_\_\_ Did you submit academic documents to World Education Service or Educational Credentials Evaluators?

\_\_\_ Did you complete the Financial Disclosure Form?

\_\_\_ Did you attach (or ask schools to send) records of your secondary and, if applicable, post-secondary academic records?

\_\_\_ Did you sit for the TOEFL examination and have the results forwarded to East Stroudsburg University?

\_\_\_ If you will be supported by someone other than yourself or your parents, have you enclosed (or asked to have sent) a "Statement of Support" completed by each agency, organization, or person? Has each person who has promised to provide you with support attached documentation of income?

\_\_\_ If someone (other than your parents) will be providing you with room and board while you are a student at ESU, have you enclosed (or asked to have sent) the "Promise to Provide Room and Board" form?

All forms, information and correspondence should be sent to:

Office of Admission  
Undergraduate International Admission  
East Stroudsburg University  
200 Prospect Street  
East Stroudsburg PA 18301 USA

Telephone number: 570-422-3542 (Toll-free number within the United States: 877-230-5547.)

FAX number: 570-422-3933