



**EAST STROUDSBURG
UNIVERSITY**
of Pennsylvania

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East Stroudsburg, PA 18301
(570) 422-3536 toll-free (866) 837-6130
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School of Graduate Studies

**GRADUATE ASSISTANTSHIP
APPLICATION**

Financial Assistance

IF YOU QUALIFY, YOU MAY RECEIVE UP TO \$5,004 AND FULL TUITION WAIVER!

What is a Graduate Assistantship?

Graduate Assistantships are available to full-time students attending East Stroudsburg University. It is a resource of the University and, as such, is intended to help fulfill the mission of the University. Specifically, graduate assistantships are intended to improve the quality and scope of the graduate program. This is to be achieved by using them to attract high-quality students to East Stroudsburg University's graduate programs and to increase the number of opportunities for students to obtain a graduate education.

Financially, what does a Graduate Assistantship offer?

Partial tuition waiver for part-time work and full tuition waiver for full-time work ranging from \$2,502 to \$5,004 depending on work status are offered. The award is for a maximum of four (4) terms.

When are Graduate Assistantships awarded?

Graduate Assistantships are awarded in the fall and spring terms, with a few exceptions for certain academic programs. Graduate Assistantships may be renewed with the recommendation of the awarding department and approval of the Graduate Dean for a maximum of four (4) terms. Graduate Assistantships may be renewed during the summer term but this counts toward the maximum four (4) terms.

What types of Graduate Assistantships does East Stroudsburg University offer?

Graduate Assistantships are available for most graduate degree programs. Each program selects a number of highly qualified students in the degree program to work with various faculty members in academic or non-teaching departments. Students interested in a Graduate Assistantship should contact the graduate coordinator of the degree program.

Are there academic requirements for a Graduate Assistant (GA)?

Yes. The following criteria apply:

- GAs must maintain enrollment in nine (9) graduate credit hours
- GAs must maintain a 3.0 QPA and have no more than one (1) grade less than a B

Failure to meet the above requirements will result in immediate termination of the Graduate Assistantship and cause the University to send a pro-rated bill for tuition.

Are there special Graduate Assistantships?

Yes. They are in the area of residence hall, diversity, and the Frederick Douglass Institute Scholar assistantships.

Residence Hall Graduate Assistants

(contact us at 570-422-3138)

- Receive stipend and waiver of basic tuition
- Receive room
- Required to live in one of the on-campus resident halls
- Provide services as needed by Student Affairs in the management of the dormitories
- Required to be available weekends and evenings
- Required to be available one (1) week before start of classes for training/orientation & remain (1) one week after end of semester

Diversity Graduate Assistants:

- Awarded to qualified students from underrepresented groups
- Students are placed in academic or non-teaching departments depending on skills and abilities and the need of the University.

Frederick Douglass Institute Scholar Graduate Assistants:

- Awarded to students from underrepresented groups
- Awarded to students who demonstrate potential for leadership and the ability to promote unity in a civil society
- Awarded to students who have a demonstrated record of leadership, social involvement and commitment to education
- Students are placed in academic and non-teaching departments and provided the opportunity to enhance their leadership skills during their tenure at East Stroudsburg University

REFERENCES (minimum of 2)**REFERENCE:** *(Please print)***TITLE/COMPANY:**

EMAIL _____

PHONE NUMBER:

() _____ - _____

Is this person a relative? ___ **NO** ___ **YES****How long has this person known you?** _____ **In what capacity?** _____**REFERENCE:** *(Please print)***TITLE/COMPANY:**

EMAIL _____

PHONE NUMBER:

() _____ - _____

Is this person a relative? ___ **NO** ___ **YES****How long has this person known you?** _____ **In what capacity?** _____**REFERENCE:** *(Please print)***TITLE/COMPANY:**

EMAIL _____

PHONE NUMBER:

() _____ - _____

Is this person a relative? ___ **NO** ___ **YES****How long has this person known you?** _____ **In what capacity?** _____**Have you ever been convicted of a criminal offense?**

If yes, explain on a separate sheet of paper. Omit traffic violations other than DUI or any offense committed before age 18, which was settled in a juvenile court or under a youth offender law. Conviction in a criminal offense is not a bar to employment in all cases. Each case is considered on its merits.

___ **NO** ___ **YES****Have you ever forfeited bond or collateral in connection with a criminal charge?**___ **NO** ___ **YES****Have you ever been fired from a job for reasons other than personnel reduction, closure of the department, termination of part-time or seasonal work, etc.?**___ **NO** ___ **YES**

*Signature of Applicant**Date* _____

Attach resume or list your employment record beginning with your most recent position

| Employer | Address | Dates | Position |
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List honors or awards, scholarships, publications, license, certificate or training you have which may relate to the position for which you are applying.

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List all institutions of higher education you have attended beyond high school.
Please print and do not use initials.

| INSTITUTION | CITY/STATE | DATES TO/FROM | MAJOR | DEGREE/ CERTIFICATION OBTAINED | DATE OF GRADUATION |
|-------------|------------|---------------|-------|--------------------------------|--------------------|
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